

# Wyalusing Area School District Re-Entry Process



When a student has been absent for an extended period following an assessed threat, designated threat assessment team members will coordinate with the student, family/caregiver and appropriate school staff to develop a plan for the student's re-entry and provision of appropriate supports and safeguards.

Release of Information	Designated threat assessment team member will contact the parent/guardian and request that a Release of Information or other written permission be provided for the team to coordinate with any outside agency, behavioral service provider or entity. Release of Information or written permission will be appended to the Individualized Management Plan.	Date Action Taken and Initials
Discharge Documents	Request discharge documents or other final treatment notes from outside agency, behavioral service provider, or other entity.	
Meet with Student and Parent(s)/Guardian(s)	Schedule a re-entry planning meeting with the student, if appropriate, and parent(s)/guardian(s) or designated caregiver. For disciplinary cases, assess the requirements of the Board adjudication or meet with administration regarding re-entry requirements. Discuss the following areas: <ul style="list-style-type: none"> <li>○ Ongoing supports and resources, including peer support, provided in-school</li> <li>○ Ongoing supports and resources provided out-of-school.</li> <li>○ Modified academic programming, scheduling or accommodations, where appropriate.</li> <li>○ Medication administration in school, where appropriate.</li> <li>○ Monitoring of electronic devices and searches of student possessions or storage spaces, where appropriate.</li> <li>○ Notification of appropriate staff to provide support &amp; monitoring. Establish a date and discuss logistics for student re-entry.</li> </ul>	
Identify Supports and Resources	Identify teachers, administrators or other school staff to provide ongoing monitoring and support. Identify appropriate peer groups or student activities to provide additional support and positive experiences. Identify the in-school and/or out-of-school supports and resources discussed during the planning meeting and follow-up on initiating services.	
Designate Staff for Follow-Up	Identify a designated staff member to take lead on monitoring the student, who will check in on the student periodically.	
Date of Planned Return	Student will be escorted to school by parent/guardian or designated caregiver.	

	Designated school staff will meet student and parent/guardian/caregiver to review student's status, address next steps and answer questions.	
Monitor Student	Ongoing monitoring will be documented by designated staff.	

Notes: